



EMERGENCY MANAGEMENT COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Thursday, December 15, 2022 at 12:00 PM

Agenda

CALL TO ORDER AND ROLL CALL

Commission Members

Bonnie Humphrey, Chair

Bill Little, Vice Chair

Roman Baligad

Scott Collard

Sirena Cumberland

Gordon DeWitte

Doug Fowler

Ron Hood

Mike Jones

Jason McNutt

Russell Paxton

Dillon Polk

Staff, Consultants & Appointed/Elected Officials

City Administrator Michelle Fischer

Council Member Geoffrey Tahuahua

PLEDGE OF ALLEGIANCE

PRESENTATION OF CITIZENS

A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

STANDING COMMITTEE REPORTS

- 1. Emergency Management Coordinator Report**
Roman Baligad, Emergency Management Coordinator
- 2. Operations Committee Report**
- 3. Planning Committee Report**
 - a. Ranch Park Emergency Generator Standard Operating Procedure
- 4. Logistics Committee Report**
 - a. Generator Subcommittee
 - b. Volunteer Organizations Active in Disasters Subcommittee
- 5. Public Relations Committee**
- 6. Finance Committee Report**
- 7. Commission Chair's Report**

UPCOMING MEETINGS

Emergency Management Commission

January 19, 2023, at 12:00 p.m.

February 16, 2023, at 12:00 p.m.

March 23, 2023, at 12:00 p.m.

City Council Meetings

December 20, 2022, at 6:00 p.m.

January 3, 2023, at 6:00 p.m.

January 17, 2023, at 6:00 p.m.

ADJOURN

City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



City of Dripping Springs

Emergency Management Coordinator Report 12/13/2022

Training/Exercises:

Completed Ranch Park Emergency Generator SOP training with Ranch Hands: Nick Spillar and Lilly Sellers. Maintenance workers: Riley Sublett, Sonny Garza, Jonathan Hill and Andrew Thompson.

I completed FEMA IS-362 Multi-Hazard Emergency Planning for Schools.

Completed Continuity of Operations (COOP) training for city staff during the quarterly staff meeting. Because of all the new hires, promotions and turnover of staff, the COOP planning team will be reviewing and updating staff information. Changes will be finalized in January.

Attended the Point of Dispensing (POD) Exercise Tabletop 11/14/2022.

Attended the monthly Hays County SRP/Reunification Task Force Meeting 11/16/2022.

The following staff members recently completed IS-100, 200, 700 and 800 training: Andrew Thompson- Maintenance, Charles Lahrman- Public Works, Selina Romero- Building Department, Riley Sublett- Public Works and Mark Escobedo- Building Department. To date 65% of staff have completed all four FEMA courses.

Attended CAPCOG Regional Virtual Functional Exercise for WebEOC 12/07/2022

I will be attending a "Sport and Special Event Risk Management/ LS-AWR167-304" training in Houston, January 18th and 19th.

Emergency Power:

The portable generator at Ranch Park is operational.

The emergency generator for City Hall has been installed by Purcell Electric. The city maintenance department will be digging a trench across the sidewalk for the electric hookup to the building.

HAM Radio Tower:

Waiting on an estimate from Randall Electric for installing junction box on the outside of building, running the wires through the conduit, and installing grounding wire to the main building electrical ground.



City/Ranch Park Events:

Christmas on Mercer went smoothly with no incidents reported.

Vintage Market Days at Ranch Park went smoothly with no incidents reported.

Waiting on safety and security plan for the No-Limit Monster Truck Rally at Ranch Park Dec 30th and 31st.

Eclipse Event:

Attended the first of a monthly Eclipse Task Force Meeting.

Possible EM hazards identified: Significant traffic congestion on major and accessory roads, shortage of food and water at local grocery stores and restaurants, fuel shortage, communications: significant cell service congestion for a long period of time up to, during and just after the event.

Miscellaneous:

Renewing CAPCOG Interlocal Agreement granting the city access to Regional Notification System (RNS). It will be on the December 20th City Council agenda for approval.



City of Dripping Springs, TX

DRIPPING SPRINGS
Texas

Item 1.
Budget Report
Account Summary

For Fiscal: FY 2022-2023 Period Ending: 11/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - General Fund							
Expense							
Department: 500 - Emergency Management							
100-500-60000	Regular Employees	0.00	0.00	5,676.93	11,015.40	-11,015.40	0.00 %
100-500-61000	Health Insurance	0.00	0.00	15.94	29.98	-29.98	0.00 %
100-500-61001	Dental Insurance	0.00	0.00	34.74	69.48	-69.48	0.00 %
100-500-61002	Medicare	0.00	0.00	82.32	159.73	-159.73	0.00 %
100-500-61003	Social Security	0.00	0.00	351.97	682.96	-682.96	0.00 %
100-500-61006	TMRS	0.00	0.00	336.08	652.12	-652.12	0.00 %
100-500-64003	Uniforms	500.00	500.00	0.00	0.00	500.00	100.00 %
100-500-68000	Emergency Management Equip	45,690.00	45,690.00	0.00	3,114.99	42,575.01	93.18 %
100-500-68001	Emergency Fire& Safety	611.00	611.00	79.96	272.86	338.14	55.34 %
100-500-68002	Emergency Management PR	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
100-500-68003	Emergency Equipment Maint	11,702.00	11,702.00	183.34	753.81	10,948.19	93.56 %
100-500-70003	Other Expenses	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00 %
Department: 500 - Emergency Management Total:		90,503.00	90,503.00	6,761.28	16,751.33	73,751.67	81.49%
Expense Total:		90,503.00	90,503.00	6,761.28	16,751.33	73,751.67	81.49%
Fund: 100 - General Fund Total:		90,503.00	90,503.00	6,761.28	16,751.33	73,751.67	81.49%
Report Total:		90,503.00	90,503.00	6,761.28	16,751.33	73,751.67	81.49%

Budget Report

For Fiscal: FY 2022-2023 Period Ending: Item 1. 2

Group Summary

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - General Fund						
Expense						
500 - Emergency Management	90,503.00	90,503.00	6,761.28	16,751.33	73,751.67	81.49%
Expense Total:	90,503.00	90,503.00	6,761.28	16,751.33	73,751.67	81.49%
Fund: 100 - General Fund Total:	90,503.00	90,503.00	6,761.28	16,751.33	73,751.67	81.49%
Report Total:	90,503.00	90,503.00	6,761.28	16,751.33	73,751.67	81.49%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100 - General Fund	90,503.00	90,503.00	6,761.28	16,751.33	73,751.67	81.49%
Report Total:	90,503.00	90,503.00	6,761.28	16,751.33	73,751.67	81.49%